

Agenda
Sunday, February 9, 2014 @ 1:00pm
2013-2014 NvSCA Board Meeting
The D Hotel

1. Call to Order/Role Call: 1:05p

Present: Kathy Archuleta, Courtney Burns, Rebecca Cameron, John Chilman, Andy Haycock, Regina James, Hal Schmidt, Matt Schottel, Harmony Wittmayer

Absent: N/A

2. Governance Policy Process/Tools: Reminder of Meeting Norms

3. Approval of January 2014 Board Meeting Minutes: 1st Motion: Rebecca Cameron 2nd Motion: Kathy Archuleta

4. Treasurer's Report: \$6,390.41 - **41.** Discussion-amount paid to PayPal account: \$572.94

5. Committee Reports: (President) – Reports from breakout sessions/feedback

A. Advocacy-(Katie Swanson)

A1. Advocacy Committee will submit notes to John Chilman-(update will be provided at March 2014 meeting).

B. Technology- (Rebecca Cameron)

B1. Technology Committee ideas: provide webinars: free webinars (including media) with limited access via Member Portal

B2. Concern from Hal Schmidt: 1) Time commitment, and 2) submitting presentations on the webpage.

C. Professional Growth-(Erin Danielsen)

C1. Professional Growth Committee discussed four questions:

C2. What do you hope to accomplish from this committee?

C3. What professional development do you already take part in at your school?

C4. What does your needs assessment look like if you use one?

C5. What does your data say about your school site?

D. Membership-(Jen Harvey).

D1. Membership Committee would like list of all counselors in State.

D2. Membership Committee discussed strategies to get more counselors/people to join.

D3. Membership Committee discussed "wish list" of suggested ways to improve committee interaction/involvement for Membership Committee members.

6. New Business:

A. Conference Feedback

a. What went well?

a1. Food, good key note speakers, good break-out sessions, committee members excellent in meeting needs of conference and participants, good give-a-ways.

b. What needs improvement?

b1. More food need to be provided-(water, change breakfast menu), break out rooms cleaned more often, parking, be sure no other events are being conducted during conference (i.e., parade), audio/microphone concerns, name tags for guests, professional photographer, Hash Tags, Biography for Key Note speakers-(75 words or less), timeline with deadlines of "to do list", streamline vendors for payment, website should post address to send payment, contact all colleges in Nevada to advise of conference and invite for participation in purchasing a booth rental, print names on raffle tickets, use of easel or white board to list names of raffle ticket winners during 15 minute break from conference work shops.

c. What does Rebecca need to know for next year?

c1. Need to create survey for 9th Annual Conference via Survey Monkey-(refer to Rebecca Cameron).

c2. Will discuss additional suggestions to Rebecca at March 2014 NvSCA board meeting.

d. Logo Design-NvSCA

d1. Cost-(not more than \$100.00): 1st Motion: Harmony Wittmayer
2nd Motion: Andy Haycock

B. Website Update – Hal Schmidt

a. Main tabs

- i. Member portal?
 - ia.** Membership cards to be provided-(refer to Hal Schmidt).
- ii. Bulletin board?
 - iiia.** Request to change Bulletin Board to NV Scene-(John Chilman will refer to Hal Schmidt).
 - iiib.** Definition will be provided of what NV Scene is-(refer to Rebecca Cameron).
 - iiic.** NvSCA Board Members and NVSCA Committee Members need to utilize NV Scene frequently.
 - iiid.** Links for Professional Development and PDE credits will be posted in NV Scene.
- iii. Our Members?
- iv. Join us?
 1. Membership fee – I propose raising to at LEAST \$50
 - 1a.** Increase membership fee from \$40.00 dollars to \$50.00 dollars
 - 1b.** Reason: NvSCA costs are increasing. If approved, additional monies will be allocated to better serve NvSCA members.
 - 1c.** Annual membership fees will be implemented from the actual date of membership fee payment.
 - 1d.** 1st Motion: Regina James 2nd Motion: Harmony Wittmayer
 - 1e.** Student Membership fee will remain the same.
 - 1f.** Retired membership fee to increase from \$35.00 to \$100.00 to be a Lifelong member.
1st Motion: Andy Haycock 2nd Motion: Harmony Wittmayer
 - 1g.** John Chilman will provide notice on NVSCA webpage-
advising all constituents of membership fee level rates and changes.
 2. Other revenue streams?
 - 2a.** NvSCA Board Members-please bring revenue stream ideas to March 2014 meeting.
- v. Events?
 1. Leave up or not?
 - 1a.** National ASCA Conference information will be updated on website. June 29, 2014-July 02, 2014 Orlando, Florida
 2. Leave program agenda there?
 - 2a.** Discussion will be held at March 2014 NvSCA board meeting.
- vi. Elections? (Refer to Andy Haycock and Elissa Couch)
 - vi(a).** Elections/Voting will be conducted from April 01, 2014 thru April 30, 2014.
 - vi(b).** Elections Icon will be added to NvSCA webpage under Pages.
 - vi(c).** Nomination Form: anyone can nominate a candidate, submittal for nominations will run from February 09, 2014-March 28, 2014.
 - vi(d).** Survey Monkey will be used to register votes. (one person per vote).
 - vi(e).** Rebecca Cameron will research Survey Monkey to change account status to “Free”.
- vii. Vendors page?
 - vii(a).** Intentionally request monies from prospective vendors.

C. Ends Policy Discussion-(discussion to be held on an as needed basis).

7. Old Business:

A. Election of Officers

B. Bank Account Update

B1. John Chilman and Regina James need to provide signatures to Anthem Bank.

B2. Spoke to Laura Foster and Sally (702) 897-7543 at 9:02a-(Laura) and Sally at 9:22a

on Thursday, February 27, 2014. According to both bank representatives in Las Vegas, NV-no documentation from the Reno Branch has been received. Both representatives state will follow-up with Regina James – (refer to Kathy Archuleta).

8. **Board Member Comments/Debrief:**
9. **Adjournment:** 2:16pm